

**BRADFORD ORGAN COMPANY**

PH. 312-864-4323

2315 MAIN ST.

EVANSTON, IL 60202

**PROPOSAL**

PROPOSAL SUBMITTED TO

PHONE

DATE

STREET

St. Paul's Episcopal Church

JOB NAME

November 19, 1996

CITY, STATE AND ZIP CODE

Sixth Avenue and State Street

JOB LOCATION

ARCHITECT

Grinnell, Iowa 50112

DATE OF PLANS

Attn: Jeff Garland

JOB PHONE

We hereby submit specifications and estimates for:

For the following work to your Bradford pipe organ:

- Dismantling of the organ, move of the organ to your new sanctuary, reassembly of the instrument and adjustments to its action, complete tuning
- Replacement of the organ's original pedal board with a new pedal board, adapted to your organ's action and installed in the instrument
- Design, building, finishing and installation of a new portion of casework for the right-hand side of the organ, which otherwise would be exposed in its new location
- Addition to the organ of a 16' Subbass and chest, connected as a ventill stop action to the present Subbass drawknob. This requires an additional 18" to 20" of space at the rear of the organ, in comparison to the depth of its original installation.

St. Paul's Church will provide the necessary electrical outlet, and a floor space of sufficient size and strength for the organ's new location. The work outlined above is also detailed in a letter from Bradford Organ Company to Jeff Garland of St. Paul's Church dated April 23, 1996. The above work (tuning and action adjustments excepted) will be warranted, parts and labor, for five years from completion.

**We Propose** hereby to furnish material and labor — complete in accordance with above specifications, for the sum of:

Sixteen Thousand Three Hundred Twenty and -- 00/100 dollars (\$) 16,320.00

Payment to be made as follows: \$1000.00 with this signed Proposal; \$3430.00 when the organ has been installed in its new location, with a new pedalboard; \$3430.00 when its new case side has been built and installed; \$3430.00 when pedal chest construction has begun; \$3430.00 when Subbass and chest have been installed; and \$1600.00 within fifteen days of the completion of all work described above.

Workman is guaranteed to be completed in a substantial manner according to specifications submitted per standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.

Authorized Signature

Ronald J. Damholt

Ronald J. Damholt, secretary

Note: This proposal may be withdrawn by us if not accepted within 60 days.

**Acceptance of Proposal** — The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature

Don Horvitz, Warden

Date of Acceptance:

Signature

# Bradford Organ Company

April 23, 1996

Jeff Garland  
1703 Park Street  
Grinnell, IA 50112

Dear Mr. Garland,

I am writing on behalf of Walter Bradford, who is out of town (in Virginia) this week working on a couple of organs. Walter and I own this company together, and in fact the organ at St. Paul's in Grinnell is the first organ which we built together, and was created out of existing portions of several instruments.

You have asked for bids for three possible levels of work to the instrument at St. Paul's. The first is to dismantle the organ, move it to your new sanctuary, reassemble, adjust its action and tune its pipework. It is our estimate that this work will take two of us three long days to complete, with travel to and from Grinnell. Cost, with travel expenses, would be \$2950.00.

Second, the instrument is in need of some repairs. Its pedalboard is in very rough shape, and should be replaced with a new pedalboard. We do not build these in our shop, as their concave and radiating design call for very special jigs and large-scale production. Organ Supply Industries of Erie, PA builds a fine pedalboard which we would adapt to your organ's action and install at the time of the move. Cost would be \$1685.00.

The second piece of work needed stems from the fact that whereas in its present location the portion of the organ behind the facade and keydesk is hidden, in its new location part of the right-hand side will be exposed to view. This newly-exposed side has no casework, and one could simply see and reach into the mechanisms behind the keydesk and under the windchest if none were provided. Cost of building, finishing and installing such a side of casework at the time of the organ's move would be \$1320.00.

Finally, the instrument contains no independent pedal stop; it therefore lacks the profound bass tone which undergirds and helps cohere the higher, manual pitches. We had hoped to install such a stop originally, but funds were insufficient

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# Bradford Organ Company

in the congregation at that time for such an additional stop. In fact these pipes and windchest are quite expensive, as they must be quite large in order to produce the deep pitches required.

In order to permit installation of a 16' Subbass in the pedal division, we would need to allow an additional 18" to 20" of space behind the organ. Since the placement of the instrument in your new sanctuary will determine the depth of its new side panel, a decision on the addition of a Subbass is needed before the organ is moved, though its installation could occur at a later date. We would build the chest with a ventill stop action and connect that stop action to the Subbass drawknob already provided on the keydesk.

Cost of a 16' Subbass, 32 notes, with an inside scale of 5 7/8" x 6 1/2" at CCC, would be \$10,365.00, installed on a new windchest.

Thank you for the opportunity to present these bids. Please phone either me or Walter with questions which may arise: Walter will be back in the shop next week, Monday, April 29.

Cordially,

*Ronald J. Damholt*  
Ronald J. Damholt  
Bradford Organ Company, Inc.

Total 816,320

"1000 down

3430 - when move is complete, 7 new peddled.

3430 - when new case panel has been built & installed

3430 - when Ped chest construction begins

3430 - when install. of Ped chest & pipes begins to be installed

1600 - when all work is complete.

# Bradford Organ Company

November 19, 1996

Jeff Garland  
1703 Park Street  
Grinnell, IA 50112

Dear Mr. Garland,

I understand from Walter that St. Paul's Church has decided to proceed with all three levels of work to its organ outlined in our letter of April 23. I have enclosed a Proposal covering this work.

Because we had a pedal board in stock and Walter has been visiting Maria in Grinnell over the past few months, he has already adapted that pedal board to your instrument and delivered it. I believe you helped him find a good location to store it at St. Paul's last month; I understand the sanctuary remains in need of some work before it will be ready for the organ's transplant. (Walter told me some of the story of the building's move; I wish I had seen it myself!)

I have spread payments over the entire time (perhaps twelve months) between now and our anticipated completion of the work. Please let me know whether this timetable is too short for your budget, or too long for your patience and liturgical needs; we can adapt it some either way. The payments are tied to performance 'milestones', as is our custom.

Walter is presently in Grinnell, though he and Marge are focused on Maria's care, and you may not see him. Please feel free to phone either me or Walter with any questions which may arise regarding the project or the Proposal.

Sincerely,

*Ronald J. Damholt*  
Ronald J. Damholt

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Episcopal Church & College Chaplaincy

January 7, 1997

Bradford Organ Company  
2315 Main Street  
Evanston, IL 60202


Ref: Contract with St. Paul's Episcopal Church, Grinnell  
Attn: Walter

Please find enclosed the required deposit check of \$1,000.00 and the signed contract. We are very sorry about the delay in returning this information to you. Regarding the timetable for payments, the treasurer feels comfortable with this plan.

Thank you very much for your patience and help in our endeavor to restore this country church.

We look forward to the Spring and the anticipation of the church being functional.

Sincerely,

  
Debby Pohlson  
Church Secretary

Enclosure