

MEMORANDUM

To W. F. Slifer DATE April 24, 1968 RHM/bf
 SUBJECT _____

One Manual Church Organ, Opus #9805 is being shipped to St. Agnes Cathedral, Rockville Center, L.I., New York during week of May 3rd.

Organ being shipped "on consignment" with option to buy within six months, per arrangements made by Mr. Daniels.

*a large m. slifer
when shipped*

SIGNED _____

COPIES TO

Daniels		File (2)					

Kregle
Purchasing
Henneberger
Moser
Console Dept.
File (2)

Wm. Hollar Truck or Motor Express-Ppd.
 IDENTIFY PL. SHIPMENT AND INVOICE BY CUSTOMER'S ORDER NO. _____

SIGNED _____

ORDER DEPARTMENT

IMPORTANT

INDIVIDUALS RECEIVING ORDERS ARE RESPONSIBLE FOR THE RETURN OF ORDER TO ORDER DEPARTMENT IMMEDIATELY FOLLOWING COMPLETION OF SPECIFIED WORK. MATERIALS ARE TO BE LISTED ON REVERSE SIDE UPON REQUEST ONLY. COPIES OF ORDERS ARE ISSUED AS DEMAND NECESSARY FOR VARIOUS DEPARTMENTS AND INDIVIDUALS. THESE ARE NOT TO BE RETURNED.

DATE COMPLETED _____

DATE COMPLETED _____

NOTE: ANY ERRORS SHOULD BE REPORTED WITHIN FIVE DAYS AFTER RECEIPT OF GOODS. ALL SHIPMENTS ARE MADE AT BUYER'S RISK. REPORT ANY LOSS OR DAMAGE TO THE TRANSPORTATION COMPANY.

PACKING LIST

PRODUCT ORDER

M. P. MÖLLER, INC.

HAGERSTOWN, MD.

No. 9805 (Suppl)

DATE OF ISSUE April 24, 1968 COMPLETE ON OR BEFORE Week May 3, 1968

ORDER To Arthur Nye and Vaughn Martin

Prepare the following for a truck shipment-

One (1) One Manual Church Organ with attached console, complete

Mark packing list - On Consignment with option to purchase

Forward as directed below. Charge all crating, handling, loading and shipping time to Z-65.

NOTE: This organ is presently in storage on the third floor.

COPIES TO:

WRDaniels
Slifer
Payroll
Hose
PMDaniels
Kreglo
Purchasing
Henneberger
Moser
Console Dept.
File (2)

SHIPPING INSTRUCTIONS:

To- St. Agnes Cathedral
29 Quealy Place
Rockville Center, L.I., New York

VIA- Moller Truck or Motor Express-Ppd.
IDENTIFY PL, SHIPMENT AND INVOICE BY CUSTOMER'S ORDER NO.

SIGNED *[Signature]*
ORDER DEPARTMENT

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DATE COMMENCED DATE COMPLETED

SIGNED
FOREMAN