

MEMORANDUM

8391

To Mr. Slifer

DATE 12/4/52 GRH:dh

SUBJECT _____

The Artiste organ #8391 which we loaned to St. James Episcopal Church, New London, Conn., will be picked up by Kendall around Wednesday, December 10, to either return same to the factory or to deliver it to the Congregational Church in Poquonock, Conn. Eddie Olsen has authority to sell this Artiste for \$3,600.00. If it is sold naturally it will not be returned to the factory and the church will be billed for this amount. When Kendall returns to Hagerstown we will be in a position to know what disposal was made of this Artiste.

Signed _____

COPIES TO

78391

MEMORANDUM

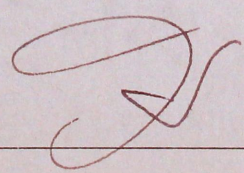
TO Moller Truck Driver

DATE 12/2/52 GRH:dh

SUBJECT _____

The Artiste organ at New London, Connecticut, should be picked up by Kendall who is making delivery of the new organ to Westerly, Rhode Island. This Artiste is to either be returned to this factory or delivered to the Congregational Church in Pouqonock, Connecticut. You will receive your orders when picking up this Artiste at New London.

SIGNED _____



COPIES TO

File							

MEMORANDUM

8391

✓
TO Mr. Slifer

DATE 5/14/52 GRH:dh

SUBJECT _____

The Artiste organ which we had loaned Rivermont Ave. Baptist in Lynchburg, was returned on Tuesday, May 13, by Hagerstown Storage.

[Red scribble]

SIGNED _____

[Handwritten signature]

COPIES TO

Hoover		Ocker		Geist		File	

December 24, 1952

Miss Christine P. Brown
Poquonock Community Church
Poquonock, Connecticut

Dear Miss Brown:

We acknowledge and thank you for your check which completes payment in full for the organ installed in your church. Receipted invoice is herewith enclosed.

It has been a real pleasure to care for this work for you and sincerely hope you are well pleased with same.

Very truly yours

M. P. MOLLER, INC.

W. R. Daniels
Vice President

WRD:dh
Enc.

December 15, 1952

Miss Christine P. Brown
Poquonock, Connecticut

Dear Miss Brown:

Enclosed please find executed contract with formal receipt for down payment covering the Moller Artiste organ recently installed in Poquonock Community Church. This copy is for the church files.

We are also enclosing invoice in the amount of \$3,240.00 for the balance and trust we may be favored with an early remittance.

It may be that in the very near future some minor adjustments may be needed to the instrument and should this be necessary, please let this office know and we shall take care of same without any charge.

At a later date we should be pleased to have you place this instrument under our yearly care and may we suggest that the instrument be serviced and tuned twice a year - once when steamheat has been turned on in the building and then again in the late spring or early summer when moderate temperatures are prevailing. By doing it thus, the instrument can be kept in good condition and proper pitch throughout the year, and needless to say, a pipe organ properly serviced means better music and will add years to the life of the instrument.

We sincerely trust the above meets with your approval, and thanking you for the privilege of furnishing this instrument for Poquonock Community Church, we are

Very truly yours,

M. P. MOLLER, INC.

EO:ib
Enc.

E. Olsen
New York Representative

cc- Hagerstown

Organ No.

Article #8391

8391

Service Contract

Emergency

Guarantee

Send Bill

M. P. MÖLLER ORGANS

HAGERSTOWN, MARYLAND

ORGAN TUNERS' REPORT

Dec 10-11-12

Date 1952

City

Pogonock Conn

Church

Community Cong. Church

Send Bill to

Address

Came from

New London Conn

Date

12/9/52

Time

6:00

A.M.

Traveling Time

1 1/2

Hrs.

Started Work, Date

12/10/52

Time

8:00

A.M.

Work is (not) finished

Left Job, Date

Time

A.M.

Time on Job

25

Hrs

Went to

N.Y.C.

Date

12/12/50

Time

5:00

A.M.

Traveling Time

3 1/2

Hrs.

Name of Helper

E. Lucas

Working Time of Helper

Same

Hrs.

EXPENSES (Including Helper)

Carfare from last point

Mileage

\$7.20

Carfare to next point

11

Halls

8.35

Hotel and Meals

41.00

Material

Staple & screws

0.76

57.31

DETAILED REPORT

Give Condition of Organ as you found it; what you did, present condition of organ; any suggestions.

Unloaded Article &
Installed Article

(Continue on back if necessary)

Signed

John Beyer

Organ Mechanic

THIS REPORT AND A SIGNED APPROVAL MUST ACCOMPANY WEEKLY EXPENSE ACCOUNT OF MECHANIC

Organ No. Austin

Service Contract	
Emergency	
Guarantee	
Send Bill	

M. P. MÖLLER ORGANS
HAGERSTOWN, MARYLAND
ORGAN TUNERS' REPORT

8391

Date Dec. 8 1952

City Pagewood Conn Church Community Cong. Ch

Send Bill to _____ Address _____

Came from N.Y. Date 12/8/52 Time 6:00 ~~A.M.~~ P.M. Traveling Time 3 1/2 Hrs.

Started Work, Date _____ Time 9:30 ~~A.M.~~ P.M. Work is (not) finished

Left Job, Date _____ Time 4:00 ~~A.M.~~ P.M. Time on Job 6 1/2 Hrs

Went to New London Conn Date _____ Time _____ ~~A.M.~~ P.M. Traveling Time 1 1/2 Hrs.

Name of Helper E. Lucas Working Time of Helper same Hrs.

EXPENSES (Including Helper)

Carfare from last point Melrose Fall 8.35

Carfare to next point 4 2.20

Hotel and Meals 2.50

Material 17.05

DETAILED REPORT

Give Condition of Organ as you found it; what you did, present condition of organ; any suggestions

Removed old Organ
To make room for
'Atelisse'

(Continue on back if necessary)

Signed

John Beyer

Organ Mechanic

THIS REPORT AND A SIGNED APPROVAL MUST ACCOMPANY WEEKLY EXPENSE ACCOUNT OF MECHANIC

Organ No.

Service Contract

Emergency

Guarantee

Send Bill

M. P. MÖLLER ORGANS

HAGERSTOWN, MARYLAND

ORGAN TUNERS' REPORT

8391

City

New London Conn

Send Bill to

Came from

Westerly R.I.

Date

12/9/52

Started Work, Date

11

Left Job, Date

4

Went to

Pogonoch Conn

Date

Name of Helper

C. Lucas

Date

Dec 9 1952

Church

St James Episcopal

Address

Time

3:30

A.M.
P.M.

Traveling Time

1/2

Hrs.

Time

4:00

A.M.
P.M.

Work is (not) finished

Time

6:00

A.M.
P.M.

Time on Job

1 1/2

Hrs

Time

A.M.
P.M.

Traveling Time

1 1/2

Hrs.

Working Time of Helper

Same

Hrs.

EXPENSES (Including Helper)

Carfare from last point

Mileage 9 1/20

Carfare to next point

11 7/20

Hotel and Meals

11.00

Material

819.40

DETAILED REPORT

Give Condition of Organ as you found it; what you did, present condition of organ; any suggestions.

Packed & loaded Artiste
on truck for
Congr Chr, Pogonoch, Conn

(Continue on back if necessary)

Signed

John Beyer

Organ Mechanic

THIS REPORT AND A SIGNED APPROVAL MUST ACCOMPANY WEEKLY EXPENSE ACCOUNT OF MECHANIC

MEMORANDUM

8391

TO W. F. Slifer

DATE December 10, 1952

SUBJECT Artiste Organ #8391

Artiste Organ #8391 originally shipped to Lynchburg, Va., then transferred to New London, Conn. has been sold to Poquonock Community Church, Poquonock, Conn.

SIGNED *H. D. Ocker*

COPIES TO

Daniels		Hose		File (2)			

8391

NEW YORK
INTER-OFFICE CORRESPONDENCE

To W.R.Daniels
From E.Olsen
Subject Poquonock Community Church (Congregational) Poquonock, Conn
State name first and place of subject thus the details on which this letter dwells
Replying to Letter Dated _____
Copies to _____
Date December 8, 1952

Dear Riley:

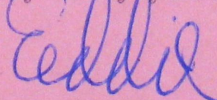
As I told you over the phone last week, I sold the Artiste from New London to the above church at a price of \$3,600.00 and signed contract with down payment for 10 percent should be in your hands by the time you receive this letter. Please return signed contract with receipt, as well as acceptance papers and final invoice, to Miss Christine P. Brown, Poquonock, Conn.

We are delivering this organ some time Tuesday after we unload Westerly and expect to have this instrument installed by Friday night, since the boys will have to go back to Westerly to place the various parts of the organ there in the chambers proper. I also agreed to tear down the old one-manual Austin organ for this church as the Artiste is to be placed where the old organ stood.

Though I informed the church that this organ was brand new, with the exception of having been used in St. James, I nevertheless noted that the name-plate on this console was marked, 1951. So I am wondering if you will be good enough to send a new name-plate bearing the same Opus number but dated 1952. Since we sold this organ as a new instrument, I feel it is better to bring the name-plate up to date as well. Please send the name-plate to this office so we can put it on the next time we are in the vicinity.

Trusting this is satisfactory, I am, with kindest personal regards,

Very truly yours,



E. Olsen

EO:ib

Poquonock, Connecticut
December 8, 1952

M. P. Möller, Inc.
Hagerstown, Maryland

Gentlemen:

Mr. Olsen suggested that we send you the two enclosed copies of an agreement between M. P. Möller, Inc. of Hagerstown, Maryland, and Poquonock Community Church, Congregational, Inc. under the terms of which the Poquonock Community Church agrees to pay \$3,600 for one Möller Artiste pipe organ. Both copies of the agreement have been signed by W. H. Fenton, Treasurer, acting for the church.

We enclose also check to your order for \$360, representing the first payment of 10% due on the signing of the agreement.

Mr. Olsen says you will sign an acceptance of this agreement and return one copy to us.

Yours truly,

Christina T. Brown

Chairman, Executive Committee
Poquonock Community Church, Congregational, Inc.

B
Encs.

Copy to Mr. Einar Olsen

Eddie Olsen

W. R. Daniels

Poquonock Community Church, Poquonock, Conn.

December 11, 1952

Dear Eddie:

We acknowledge receipt of contract covering installation of Artiste for above church. Approved copy of the contract and receipt for down payment is enclosed. You will please see that they are delivered to the proper party.

As you request, new name plate is being made and will be sent to you direct in New York. Invoice is also being sent to you.

Sincerely

WRD:dh

CHURCH Poquonock Community

ADDRESS Poquonock, Conn.

PASTOR

ADDRESS

CORRESPONDENT Miss Christine Brown

ADDRESS

ARCHITECT

ADDRESS

ORGANIST

ADDRESS

DRAYMAN

ADDRESS

CONTRACT REC'D 12/10/52

TO BE COMPLETED

BUILDING: OLD

NEW

SIZE OF AUDITORIUM

SEATING CAPACITY

ARCHITECTURE

OLD ORGAN

ALLOWANCE

DISPOSAL

FREIGHT STATION

ROUTE

RATE

WEIGHT

ORGAN CHAMBER BY

CONDUITS BY

BLOWER PIPE BY

STYLE BLOWER

H. P.

SIZE OF OUTLET

GENERATOR

CURRENT: A. C.

D. C.

PHASE

CYCLE

VOLTS

BLOWER SHIPPED

MANUALS

2

STOP CONTROLS

COUPLER CONTROLS

ACTION

CONSOLE

WIND PRESSURE

PITCH

WOOD: CASE

GRILLE

CONSOLE

DISPLAY PIPES

REEDS VOICED BY

DIAP.

FLUTES

STRINGS

REEDS

PERCUSSIONS

SENT PLANS TO

DIMENSIONS OK

FRONT OK

WROTE FOR WOOD SAMPLE

TO FINISHER

WROTE FOR CURRENT SPEC.

BLOWER ORDERED SHIPPED

WROTE FOR FREIGHT STATION & DRAYMAN

STRATIS OF BLDG. & INSTALLATION DATE

ORGAN SHIPPED

FINISHED

ERECTED BY

COST

SALESMAN

Olsen

PRICE

Artiste

CORRESPONDENCE TRANSFER NO.

CITY

STATE

INSTITUTION

ORGAN NO.

Poquonock

New York

Poquonock Community Church

8391

MEMORANDUM

8391

TO W. F. Slifer

DATE December 10, 1952

SUBJECT Artiste Organ #8391

Artiste Organ #8391 originally shipped to Lynchburg, Va., then transferred to New London, Conn. has been sold to Poquonock Community Church, Poquonock, Conn.

H. D. Ocker

SIGNED _____

COPIES TO

Daniels		Hose		File (2)			

ESTABLISHED 1875

PACKING LIST

TELEPHONE 3750

M. P. Möller, Inc.

ACCOUNTING

PIPE ORGANS

Nº 14331

HAGERSTOWN, MARYLAND

SHIPPED TO M. P. Moller, Inc. Inst. Foreman
c/o St. James Episcopal Church
Huntingdon and Federal Sts.
New London, Conn.

DATE July 14, 1952

YOUR ORDER No. _____

OUR ORDER No. 8391 (Supp.)

No. Pcs. IN SHIPMENT _____

SHIPPED VIA M. P. Moller, Inc. Truck

WEIGHT _____

QUANTITY

DESCRIPTION

1

M. P. Moller, Inc. Artiste Organ (complete)

Sailed to
Poquonock Conn.

NOTE: ANY ERRORS SHOULD BE REPORTED WITHIN FIVE DAYS AFTER RECEIPT OF GOODS. ALL SHIPMENTS ARE MADE AT BUYER'S RISK. REPORT ANY LOSS OR DAMAGE TO THE TRANSPORTATION COMPANY.

8391

MEMORANDUM

To John Hose

DATE July 17, 1952

SUBJECT _____

#8391 St. James Episcopal Church
New London, Conn.

Blower - #MP 458
Orgellectra - #152867
Shipped - July 14, 1952

On Consignment

SIGNED _____

H. D. Ocker

COPIES TO

File							

8391

MEMORANDUM

To Mr. Slifer DATE 5/14/52 GRH:dh

SUBJECT _____

The Artiste organ which we had loaned Rivermont Ave. Baptist in Lynchburg, was returned on Tuesday, May 13, by Hagerstown Storage.

Signed GRH

COPIES TO

Hoover		Oaker		Geist		File	<input checked="" type="checkbox"/>

8391

MEMORANDUM

TO John Hose DATE July 30, 1951
SUBJECT _____

#8391 Rivermont Ave. Baptist Church
Lynchburg, Va.

Blower- #MP 458
Orgelectra - #152867
Shipped - 7-26-51

Loaned Artists

SIGNED *G. D. Ocker*

COPIES TO

File							

QUADRUPLICATE — Accounting Dept.

TELEPHONE
3750

M. P. MÖLLER, INC.
PIPE ORGANS
HAGERSTOWN, MD.
Established 1880

Nº ~~12706~~

No. 12706

SHIPPED TO

DATE July 24, 1951

M.P. Moller Inc. Inst. Foreman
 c/o Rivermont Ave. Baptist Church
 Lynchburg, Va.

CUSTOMER'S ORDER No.

OUR ORDER NO. **8391**

SERIAL NUMBER

VIA Moller Truck

F. O. B.

WAYBILL NUMBER

ITEM No.	QUANTITY	DESCRIPTION
	One(1)	Walnut Moller Artiste Pipe Organ, Complete
<div>Packed to Order</div>		
PACKING LIST		
CHECKED BY	PACKED BY	HOW PACKED

File 8391

DATE May 13, 19452

SH'P'G No _____

P. L. No. _____

PUR. OR. No. _____

CHARGE _____

[illegible]

NOTE: CONTINUE ON REVERSE
SIDE IF NECESSARY

SIGNED.

S. L. Geist

STOCK CLERK